

**LOUISIANA SCHOOLS FOR THE DEAF & VISUALLY IMPAIRED
POST OFFICE BOX 3074 - 2888 BRIGHTSIDE DRIVE
BATON ROUGE, LOUISIANA 70821**

**JOB VACANCY
POSTED: 07/22/2010**

JOB TITLE Practical Nurse Licensed -2	DEPARTMENT/DIVISION Shared Services/Student Health Center
CITY: Baton Rouge	PARISH East Baton Rouge
AGENCY TRACKING #: LSDVI2010-36	MINIMUM HOURLY: FLEXIBLE HIRE RATE DEPENDING ON QUALIFICATIONS

TYPE OF VACANCY: Regular classified – 9 MONTH **DEADLINE:** 08/05/2010

HOW TO APPLY:

Preference may be given to applicants with Braille and/or American Sign Language skills. Applications for this position will be accepted online by clicking the "apply link" located on the Civil Service web site under Job Seekers at www.civilservice.la.gov
For more information you can contact the Human Resource Department of the LA Schools for the Deaf & Visually Impaired located at:
2888 Brightside Lane
Baton Rouge, LA 70820
E-mail address for this position is: sross@lalsd.org.
Please reference the job title in the subject box of the email.

MINIMUM QUALIFICATIONS:
Possession of a temporary permit or license to practice practical nursing in Louisiana, plus one year of practical nursing experience.

NECESSARY SPECIAL REQUIREMENTS:

POTENTIAL EMPLOYEES MUST PASS DRUG SCREENING AND CRIMINAL BACKGROUND CHECK.

GENERAL INFORMATION

The Immigration Reform and Control Act of 1986 requires all employees hired after November 6, 1986, to provide proof of identity (i.e. driver's license) and eligibility to work in the United States (i.e. original social security card or birth certificate). In compliance with the Child Protection Act of 1987, all employees hired after September 30, 1987, must clear a criminal history check. In compliance with Executive Order 98-38 and R.S. 49:1001 et seq., prospective employees must clear a drug screen test to be considered for employment.

The Louisiana School for the Deaf/Visually Impaired does not discriminate on the basis of age, sex, race, handicap, religion, veteran's status, or national origin in its employment practices and access to its programs.

Duties & Responsibilities on next page.

**This position is located in Shared
Services**

**DUTIES AND
RESPONSIBILITIES**

Provide a brief statement describing the function of work or reason why the position exists. List duties indicating the percent of time spent for each area of responsibility. If applicable, describe any unusual physical demands and/or unavoidable hazards of the position. Attach additional pages if necessary.

If duty(s) are short-term / temporary and nonrecurring, note beginning and ending dates and percent of time required to perform the duty(s). Begin the writing of your short-term duty statement(s) as follows: (SHORT-TERM – beginning and ending dates) – Example: (SHORT-TERM – 1/1/99 thru 1/31/99) / count.....

PERCENTAGES
MUST
TOTAL 100%

LIST DUTIES IN DECREASING ORDER OF IMPORTANCE / COMPLEXITY. THE NEED FOR SPECIAL LICENSE, POLICE COMMISSION, KNOWLEDGE OR TRAINING MUST BE INDICATED BELOW, IF APPLICABLE.

The incumbents in the position will be the in a clinical setting and shared services for residential schools of hearing and visually impaired students and will report to the Register Nurse which will provide services under the direction of the RN-Nurse Practitioner. May work flex time or by shift as appropriate.

Master for positions # 41087, 40944, 40770, 41206, 40913.

- 38% Assesses medical needs of students and treats accordingly. Charts all treatments and medications on nurse's notes and records other information in appropriate books.
- 30% Administers treatment and medication as prescribed by school physician and gives routine medications and treatments.
- 5% Admits and attends to medical needs of students kept in infirmary. Calls physician if condition warrants.
- 5% Informs parents of any change in student's condition and keeps them updated as necessary.
- 04% Assists doctor at clinics held three times weekly in examinations or other procedures.
- 2% Administers emergency first aid to students, faculty and staff.
- 2% Notifies doctor, nursing supervisor and other concerned individuals of student accidents and injuries.
- 1% Administers inhalation treatments to students with asthma and gives IM medications for episodes of wheezing and breathing difficulties.
- 1% Carries out any follow-up orders prescribed by the doctor or instructed by the RN supervisor.
- 1% Assist doctor with all sports physicals and fills out all necessary forms.
- 1% Assist dentist by making sure students are available for weekly visits and carries out follow-up treatments.
- 1% Makes appointments for outside doctor visits and laboratory examinations and arranges for transportation.
- 1% Checks vital signs of children confined in infirmary.
- 1% Requests food from cafeteria and serves it to the children confined in the infirmary.
- 1% Makes beds in the wards as children are discharged and checks areas for cleanliness.
- 1% Transports students for appointments for doctor visits or emergency care when secretary is not available
- 3% Performs other duties as assigned.

ACTIVIT LEVEL 3- Work requires moderate effort for such activities as bending, stretching, stooping, walking over rough, uneven or rocky surfaces, or lifting thirty to forty pounds. Work may require brief periods in which heavy muscular exertion is required.