

**LOUISIANA SCHOOL FOR THE VISUALLY IMPAIRED
LOUISIANA SCHOOL FOR THE DEAF
POST OFFICE BOX 3074 - 2888 BRIGHTSIDE DRIVE
BATON ROUGE, LOUISIANA 70821**

**JOB VACANCY
POSTED: 04/23/2010**

JOB TITLE Guidance Counselor	AGENCY Louisiana School for the Deaf
CITY: Baton Rouge	PARISH East Baton Rouge
AGENCY TRACKING #: LSVI/LSD2010-19	MINIMUM HOURLY: \$Depends on Qualifications
TYPE OF VACANCY: Regular Unclassified – 10 month	DEADLINE: Until filled

HOW TO APPLY:

Preference may be given in applicants with signing skills.
Applications for this position will be accepted online by clicking the "apply link" located on the Civil Service web site under Job Seekers at www.civilservice.la.gov and/or the Teach Louisiana web site under Job Seekers at www.teachlouisiana.net.
For more information you can contact the Human Resource Department of the LA School for the Deaf/Visually Impaired located at:
2888 Brightside Lane
Baton Rouge, LA 70821
email address for this position is:
sross@lalsd.org and please reference the job title in the subject box of the email.

Qualifications:

Must meet certification requirements of the state of Louisiana as Counselor k-12 or Guidance Counselor for the Deaf.
Counselor K-12 (Counselor in a School Setting)

1. valid teaching certificate;
2. master's degree in school counseling from a regionally accredited institution, or a master's degree with the equivalent hours and courses required for a master's degree in school counseling; and
3. graduate training must include 24 semester hours of professional courses distributed so that at least one course will be taken in each of the basic areas listed below:
 - a. Principles and Administration of School Counseling Programs;
 - b. Career and Lifestyle Development;
 - c. Individual Appraisal;
 - d. Counseling Theory and Practice;
 - e. Group Processes;
 - f. Human Growth and Development;
 - g. Social and Cultural Foundations in Counseling;
 - h. Supervised Practicum in a School Setting, or three years of successful experience as a school counselor.

Three years of full-time, professional experience in counseling preferred. For applicants qualifying with the guidance counselor teacher certification endorsement, 3 years of teaching experience at the elementary level is required or 3 years of successful teaching experience at the secondary level or 2 years of successful teaching experience at the secondary level and 1 year of accumulated occupational experience. Background and/or experience in education of visually impaired or working with visually impaired individuals is preferred. Credentials must include good human relations skills needed to develop and maintain student rapport, confidence and trust.

Preference will be given for Sign Communication Proficiency Interview (SCPI) level of Advanced. The minimum acceptable SCPI level for effective job performance is Advanced Plus.

Physical Activity Level Some work is performed in physically comfortable position with little or light physical effort, and some work requires moderate effort. Lifting thirty to forty pounds may be required and brief periods of heavy muscular exertion may be required. Interpreting/ and transliterating require extended use of the upper body muscles and fine motor movements of the hands. Physical requirements are subject to reasonable accommodation in accordance with ADA standards.

NECESSARY SPECIAL REQUIREMENTS:

POTENTIAL EMPLOYEES MUST PASS DRUG SCREENING AND CRIMINAL BACKGROUND CHECK.

GENERAL INFORMATION

The Immigration Reform and Control Act of 1986 requires all employees hired after November 6, 1986, to provide proof of identity (i.e. driver's license) and eligibility to work in the United States (i.e. original social security card or birth certificate). In compliance with the Child Protection Act of 1987, all employees hired after September 30, 1987, must clear a criminal history check. In compliance with Executive Order 98-38 and R.S. 49:1001 et seq., prospective employees must clear a drug screen test to be considered for employment.

The Louisiana School for the Visually Impaired nor Louisiana School for the Deaf discriminate on the basis of age, sex, race, handicap, religion, veteran's status, or national origin in its employment practices and access to its programs.

This position is located at the Louisiana School for the Deaf.

Duties & Responsibilities:

Professional Responsibilities:

Employee must be able to perform these assigned duties without significant risk of substantial harm to his/her own safety/security and the safety/security of others.

COUNSELING SERVICES:

- A. Counsels students concerning academic programming, personal growth and development.
- B. Provides counseling services to parents to enhance their understanding of their child's program, individual needs and progress.
- C. Conducts support groups for students with special needs, e.g., Usher's Syndrome, Severe Grief Reactions, and Behavior Disorders.
- D. Maintains records pertinent to students' scholastic and personal development.
- E. Demonstrates appropriate and effective interpersonal skills.
- F. Maintains confidentiality of information in accordance with requirements of the law.
- G. Exhibits understanding of handicapped children and their needs, especially hearing impaired children served by the school.
- H. Demonstrates appropriate and effective student management.
- I. Uses common sense and sound judgment.
- J. Communicates effectively with parents.
- K. Demonstrates knowledge and skill in area of responsibility.
- L. Maintains a safe physical environment.
- M. Maintains appropriate student/adult relationship.
- N. Demonstrates knowledge of child growth and development.
- O. Utilizes effective testing techniques to meet the needs and interests of individual students.

II. IN-SERVICE TRAINING/PRESENTATIONS:

- A. Participates in staffing or professional conferences concerning students' academic program or personal development.
- B. Participates in in-service training and professional conferences.
- C. Conducts training for faculty, staff and parents to enhance knowledge of students' developmental needs and other areas of concern.
- D. Administers and interprets achievement tests.
- E. Demonstrates ability in planning, organizing, and implementing.
- F. Demonstrates competency in the interpretation of clinical findings to parents, teachers, student life personnel, and other educational and related agencies.

III. REFERRAL SERVICES:

- A. Refers students with special needs who require additional services to appropriate personnel within and outside the school.
- B. Consults and coordinates with agencies as appropriate, including arranging transportation of students and follow-up visits.
- C. Serves as non-authoritarian liaison among the students, faculty/staff, administrators and parents.

IV. SCHOOL RESPONSIBILITIES

- A. Serves as a member of various school-related committees where appropriate.
- B. Develops and implements a Professional Growth Plan in conjunction with the supervisor.
- C. Completes a Self Evaluation.
- D. Performs other duties as assigned.
- E. Complies with school system policies.
- F. Implements school philosophy and program.
- G. Displays dependability in attendance and punctuality.
- H. Demonstrates reliability and punctuality in meeting obligations.
- I. Exhibits professional ethics.
- J. Exhibits initiative.
- K. Exhibits knowledge of special education rules and regulations associated with implementation of state and federal laws.
- L. Exhibits willingness to accept and use suggestions for improvement.
- M. Assumes responsibility for professional growth.
- N. Recognizes and follows established communication channels.
- O. Uses time effectively.
- P. Participates in school-sponsored activities as sponsor, advisor, and/or participant.